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**Monthly Report August 2024**

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| Reporting Period/Month | 1st-31st of August, 2024 |
| Related Counterpart/Responsible Party  | Ministry of Interior, Federal Affairs & Reconciliation – Federal Government of Somalia |
| Duty Station  | Mogadishu, Somalia |
| Name  | Ahmed Burhan |
| Designation | Local Government department |
| **Summary of your ToR/ Job Responsibilities as an Intern** |
| * Supporting in organizing workshops/consultative forums.
* Providing day-to-day support to unit managers in implementing unit work plans.
* Assisting in the preparation of various documentation and reports.
* Assisting in the cataloguing of information.
* Assisting in the organization of conferences, forums, or other collaborative events.
* Conducting research.
* Ensuring gender mainstreaming in all activities.
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| **Key Achievements during the reporting period in Support to Reconciliation activities in your respective area** |
| In July, I August 2024 my gained knowledge and experience from previous engagements to further organizational efforts and facilitate impactful initiatives aimed at reconciliation and supporting vulnerable populations* Organized the National Strategy Consultation on Protection and Support for IDPs and Refugees: I took the lead in organizing and facilitating the launch of the National Strategy for Protection, Support, and Durable Solutions for IDPs, Refugees, and Returnees.
* Coordinated Stakeholder Engagements and Consultations: Throughout August, I coordinated stakeholder engagements to gather diverse perspectives and insights on reconciliation efforts.
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| **Knowledge Products Developed or Contributed** |
| * the National Strategy Consultation on Protection and Support for IDPs and Refugees.
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| **Other Activities** |
| * N/A
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| **Tangible Impact of your services/role/contribution**  |
| * Improved Writing reports and paperwork.
* Enhanced facilitation during meetings and workshops.
* Enhanced Facilitating meetings and workshops
* Interaction within my department and ministry.
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| **Challenges and suggestions**  |
| * Security threat.
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| **Planned Activities for the Next Month** |
| * Will record and preserve minutes of all scheduled consultative IGR meetings
* Will help unit managers carry out their daily work plans by offering daily support
* assist in the organization of conferences, forums, or other collaborative events.
* Will take notes and minutes of all organized IGR consultative meetings.
* Will perform any other tasks assigned.
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**Prepared by : Ahmed Burhan**

**Title : Intern Team**

**Report Submission date: 25th August, 2024**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Approved by : Aidurus Moallim Hassan**

**Title : Director General**

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**